

## **Granby Energy Committee Meeting**

Monday, December 19, 2016 5:30pm  
Carnegie Building – Upstairs

### **Meeting Minutes – as Amended**

#### **Energy Committee:**

Jay Joyce (Chairman), Bill Shaheen (Secretary), Mark Vincelette, Lenny Haflich, Maria LaFleche (Alternate) & Jeffery Skelskie

**I. Call to Order:** 5:32 pm by Jay Joyce – All Members Present

**II. Approval of Minutes:** None – Secretary has not prepared the 7 Dec. 2016 Meeting Minutes

#### **III. Open Action Items:**

- 1) Upcoming Select Board Briefing – scheduled for Monday, 19 December 2016 at 6:35 pm
  - a) The Committee will meet at 5:30 pm in Carnegie to discuss pertinent topics for Select Board Briefing.
  - b) ASHRAE Level II Energy Audit –
    - i) The discussions focused on the desirability for an incremental rather than full project engagement approach
    - ii) Jeffery Skelskie made a Motion for a Full Audit of the 5 Municipal Buildings
    - iii) Jeffery's Motion was 2<sup>nd</sup> by Mark Vincelette
      - (1) 3 vote in favor - Jeffery Skelskie, Mark Vincelette & Jay Joyce
      - (2) 2 vote against - Bill Shaheen & Lenny Haflich
      - (3) 1 vote abstained (Yes) - Maria LaFleche – See Below
  - c) ASHRAE Level II Energy Auditor – Bales vs. Bowman
    - i) Discussion between 2 Auditors
    - ii) Jeffery Skelskie made a Motion to hire Bales Energy for the sum of \$ 16,959.00.
    - iii) Jeffery's Motion was 2<sup>nd</sup> by Mark Vincelette
    - iv) Vote = Unanimous

#### **IV. New Business:** Reestablish Committee Members

- 1) Committee Quorum is currently 4 because of 6 members. It has been recommended that 1 current member become an Alternate to reduce the Committee's Quorum to 3 members because of Members other commitments. Alternate Member will only vote if a full member is absent. Maria LaFleche volunteered to be the Alternate. Action is in effect immediately.
  - a) Lenny Haflich made a Motion to accept above and 2<sup>nd</sup> by Jeffery Skelskie.
    - i) Vote = Unanimous

**V. Old Business:** None

**VI. Other Business:** None

**VII. Adjournment:** 6:10 pm